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## Call for Proposals Forest Management Planning for Village Land Forest Reserves

Contributing to Output area 1.1

Project number and title	P34809P001 / Forestry and Value Chains Development Programme (FORVAC)
1. Operational Area	FORVAC cluster areas: Tanga (Handeni and Kilindi districts), Ruvuma (Songea district)
2. Duration of the assignment (incl. approval)	February – June 2020
3. Background	<p>The Forestry and Value Chains Development Programme (FORVAC) is a 4-year (7/2018-6/2022) Programme funded by the Governments of Tanzania and Finland. The implementing agency of the programme is the Forest and Beekeeping Division (FBD) of the Ministry for Natural Resources and Tourism (MNRT), in close cooperation with Tanzania Forest Service (TFS) and the President's Office Regional Administration and Local Government (PO-RALG). FORVAC is working in three different cluster areas; Tanga, Ruvuma and Lindi.</p> <p>Forestry and Value Chains Development (FORVAC) aims to contribute in increasing economic, social and environmental benefits from forests and woodlands while reducing deforestation. The expected outcome of FORVAC is <i>“Improved forest-based income, livelihoods and environmental benefits”</i>. The outcome will be achieved through the following outputs:</p> <p><b>Output 1: Improved Value Chains and increased Private Sector Involvement in the Forest Sector</b> Key interventions:</p> <p>1.1 Establishment and Mobilization of Village Land Forest Reserves (VLFR); under this category (VLFR) is a starting point for CBFM and related value chains development in the context of FORVAC. The VLFR establishment also covers land use planning to secure ownership over forest products, such as timber, NWFP/NTFP and charcoal, for local communities.</p> <p>1.2 Support to value chains development</p> <p><b>Output 2: Stakeholder capacity to implement and promote forestry value chain development enhanced.</b></p> <p><b>Output 3. Functional extension, communication, monitoring systems; and Management Information System (MIS) in place.</b></p> <p><b>Output 4. Supportive legal and policy frameworks to forest value chain and sustainable forest management developed.</b></p> <p>FORVAC bases on work started by two projects, LIMAS and NFBKPII, both of which ended in 2016. CBFM has been launched in some villages in the districts listed above, and several villages have already engaged or are ready to engage in the 2<sup>nd</sup> generation of CBFM (starting forest-based business). Some villages have recently completed land use planning (LUP) and others are yet to engage in land use planning and further forest management planning (FMP). In addition to these ‘base activities’ (LUP and FMP), FORVAC supports value chains basing on products from VLFRs.</p> <p>FORVAC is a value chain development programme and in the CBFM context promotes sustainable</p>

	<p>forest businesses around timber, charcoal, and non-wood forest products. The core idea of FORVAC is to ensure the existence of forests now and in the future by promoting forest products' businesses that benefit rural communities. Businesses in this context can be e.g. community as a whole selling wood from VLFR or e.g. giving licenses for beekeepers, individuals or community groups building businesses around the raw material from VLFR (e.g. honey processors, carpenters, mushroom processors, bamboo product makers). It can also be individuals or groups building a business around community forestry operations (e.g. logistics inside or outside the forest, forest management planning / inventory service providers, mobile sawmill owners providing a service to forest communities).</p> <p>FMP is an important step to legalize the ownership of the forest resource within the community and to ensure sustainable use of forest products, as stipulated in Community Based Forest Management Guidelines, 2007. In the case the forest has potential for timber harvesting, an inventory must be carried out and annual allowable cut calculated by species. Planning of other income generation models (planting trees, NWFPs, sustainable charcoal production) should also be included in the forest management planning process.</p> <p>Involving District Forest Office in FMP is a prerequisite for sustainability and further support and monitoring of community forestry.</p>
<p><b>4. Objectives of the service provision</b></p>	<p>Through facilitating forest management planning and timber harvesting plans (where applicable), promote efficient and sustainable utilization and management of Village Land Forest Reserves in the selected villages.</p>
<p><b>5. Scope of the service provisional</b></p>	<p>Forest Management Plan, its Bylaws &amp; Sustainable Harvesting Plan (if applicable) for VLFR(s) produced, approved in the District Councils and sent to FBD for endorsement.</p> <p>This Call for Proposals covers forest management and harvesting planning process for below listed villages. A proposal should be made separately for each lot. Interested applicants may make one or several proposals within this call.</p> <p><b>Tanga Cluster:</b></p> <p><u>Lot 1</u> Kitumbi Village, Handeni District, area of the VLFR: 7,827 ha</p> <p><u>Lot 2</u> Gole Village, Handeni District, area of the VLFR: 6,703 ha</p> <p><u>Lot 3</u> Kwedikabu Village, Handeni District, area of the VLFR: 5,626 ha</p> <p><u>Lot 4</u> Mnkonde Village, Kilindi District, area of the VLFR: 1,095 ha</p> <p><b>Ruvuma Cluster:</b></p> <p><u>Lot 5</u> Ndongosi Village, Songea District, area of the VLFR: 4,940 ha Mhukulilahi Village, Songea District, area of the VLFR: 7,698 ha</p> <p><u>Lot 6</u> Liweta Village, Songea District, area of the VLFR: 1,278 ha</p> <p><u>Lot 7</u> Kituro Village, Songea District, area of the VLFR: 1,738 ha Litowa Villages, Songea District, area of the VLFR: 1,289 ha</p>
<p><b>6. Expected deliverables</b></p>	<ol style="list-style-type: none"> <li>1) Report of the planning process including list of VNRC members (age, contacts, gender) and District staff involved in the process</li> <li>2) Forest Management Plan</li> <li>3) Harvesting Plan (if applicable), including sustainable annual allowable cut per species</li> <li>4) VLFR boundaries demarcated and signboards set on the main entrances</li> </ol> <p>2 &amp; 3 to be approved in the village and district levels and sent to FBD for endorsement.</p>

<b>7. Timing of the service provision</b>	February 2020 – June 2020
<b>8. Travels</b>	Required traveling, accommodation / per diems etc. covered by the Service Provider (to be included in the proposal/budget and the related contract).
<b>9. Qualifications of the service provider</b>	<p>The selected outsourced service provider should have the following qualifications:</p> <ul style="list-style-type: none"> <li>• MSc or BSc in Forestry (at least one person in the team)</li> <li>• Demonstrated experience in forest management and harvest planning in natural forests</li> <li>• Demonstrated experience in inventories and calculations for sustainable harvesting quotas</li> <li>• Individual/Consultancy company/NGO or any other organization is eligible</li> <li>• Local presence is an asset</li> <li>• Experience in any forest product business is an asset</li> </ul>
<b>10. Payment</b>	<p>The proposal should include the budget breakdown and clearly specify the total value of the proposal as well as the value of operational costs</p> <p>Advance payment of 50 % operational budget within one week from the signature of the contract; 2<sup>nd</sup> 50 % after short progress report stating results from Participatory Forest Resource Assessment, PFRA (e.g. potential for timber production). Final payment (fees) within 2 weeks of the completion of the Service Contract (approval of the Final Report).</p> <p>Exact terms of payment will be negotiated with the Service Provider during contracting.</p> <p>In case a VLFR does not have any financial potential for timber production found during PFRA, more detailed inventory will not be carried out (it should, however, be included in the proposal).</p>
<b>11. Mode of selection/ selection criteria</b>	<p>Quality/price based.</p> <p>Maximum scoring 100, divided by the selection criteria as follows:</p> <ul style="list-style-type: none"> <li>• Technical proposal: (i) Proposed approach, methodology and workplan: max. 35 (ii) Resources allocated, also including description of Involvement of District Forest Office (DFO), District Forest Manager Office (DFM under TFS) and Village Natural Resource Committees (VNRCs): max. 15</li> <li>• Team member(s) (in total) – education, experience: max. 20</li> <li>• Financial proposal (budget): max. 30</li> </ul>
<b>12. Proposals</b>	<p>Applications should cover the following subjects:</p> <p><u>Technical proposal for the forest management and harvest plan preparation</u></p> <ul style="list-style-type: none"> <li>• Methodology and tools to be used for PFRA and inventory and calculation methods for annual allowable cut (attach example excel file for calculations).</li> <li>• How business planning / sustainability of CBFM is included in the process</li> <li>• How gender equality is considered in CBFM</li> <li>• Proposal for resources to be used: <ul style="list-style-type: none"> <li>- Expert(s), with comprehensive CVs and description of his/her/their role(s) in the process</li> <li>- Involvement of District Forest Office (DFO), District Forest Manager (DFM) Office (under TFS) and Village Natural Resource Committees (VNRCs)</li> <li>- Equipment / software to be used</li> <li>- Field transport</li> </ul> </li> </ul> <p><u>Financial proposal</u></p> <ul style="list-style-type: none"> <li>• Budget breakdown: <ul style="list-style-type: none"> <li>- Consultancy fees and costs</li> <li>- Estimation of the operational costs (e.g. DFO participation, VNRC participation,</li> </ul> </li> </ul>

	<p>inventory costs, boundary demarcation, transportation). Note, operational costs can change to some extent.</p> <ul style="list-style-type: none"> <li>• Total price of the Service Provision to conduct the forest management planning process in the lot</li> </ul> <p>Signed Technical and Financial Proposals and example of calculation sheet should be sent electronically to the email address: <a href="mailto:procurement@forvac.or.tz">procurement@forvac.or.tz</a> by 31 January 2020.</p> <p>For further information, please contact:</p> <p>Juhani Härkönen, FORVAC CTA, email: <a href="mailto:juhani.harkonen@forvac.or.tz">juhani.harkonen@forvac.or.tz</a> ; tel. +255 624 855 759, or Alex Njahani, Forest Management Expert, <a href="mailto:alex.njahani@forvac.or.tz">alex.njahani@forvac.or.tz</a> ; tel. +255 755 380 673.</p>
<b>Annexes</b>	<ul style="list-style-type: none"> <li>• Programme Document (PD) <a href="https://forvac.or.tz/wp-content/uploads/2019/12/FORVAC-Programme-Document_FINAL.pdf">https://forvac.or.tz/wp-content/uploads/2019/12/FORVAC-Programme-Document_FINAL.pdf</a></li> <li>• FCG Code of Conduct <a href="https://forvac.or.tz/wp-content/uploads/2020/01/FCG-Code-of-conduct.pdf">https://forvac.or.tz/wp-content/uploads/2020/01/FCG-Code-of-conduct.pdf</a></li> </ul>